



Refund Request

To,
Incorpus Groups Ltd/Incorpus TeleNetworks, LLC
10685-B Hazelhurst Dr. #18638,
Houston, TX 77043,
United States

Subject: Refund Request

Dear Incorpus Team,

I/We have been using your _____ (Voice Termination Service/ Data Center Product) with Username _____ and IP address _____.

Now, we want to cancel the services in middle of Agreement/with holding positive balance in our account with you. All the necessary details are given below, kindly process our refund request as earliest as possible.

Paypal ID for sending refund: _____

Positive balance holding: _____

Reason for refund: _____ (Technical issue/ Service rendering issue).

If, technical issue, last reported technical fault Ticket ID # _____.

Account status: _____ (Active/Suspended).

Declaration: I/We have given correct details as best known to me/us. We have gone through the terms of refund which is available publicly on website and we know, Incorpus TeleNetworks holds the rights to cancel this refund claim if there is any conflict with Terms & Conditions, damage (intentionally/un-intentionally) done by me/us, We authorize Incorpus TeleNetworks to send back the complete remaining amount of my account to given PayPal ID, also I authorize Incorpus TeleNetworks to debit the damage penalty/fine caused by me from my balance holding. I also agree that refund request can be denied permanently if this request does not qualify in listed T&C.

Date: /. /

Authorized Signatory Name: _____

Company Name: _____

Signature: _____

(Signature and company stamp is mandatory)